

**TEXAS MUNICIPAL LEAGUE**  
**TML Newly Elected City Officials' Workshop**  
**January 19, 2024**  
**San Antonio, Texas**

(Record of Attendance for Continuing Education)

Sessions	Credit Hours	Attended (✓)
Welcome	0.3	
Parliamentary Procedure: Being Aware of the Key Rules	1.2	
Fundamentals of City Regulation	1.2	
Collaborative Leadership	1.2	
Governing Ethically: Understanding Your Influence	1.2	
Land Use 101	1.2	
Texas Public Information Act Required Training	1.2	
Texas Open Meetings Act Required Training	1.2	
<b>Total Hours</b>	<b>8.7</b>	

*I hereby attest that I have attended the entire session(s) indicated above.*

Participant's Signature: \_\_\_\_\_

Print Name, Title, City: \_\_\_\_\_

E-mail: \_\_\_\_\_  
 (This e-mail address will be added to your membership record.)

**2024 TMLI Guidelines**

- Please review the updated list of approved credit for 2024.
- Requests for credit must be received **within 30 days of the date of training** to be considered. No exceptions.
- CEUs will not be applied to training that is less than 15 minutes.
- All areas of this form must be completed. **Incomplete forms will not be considered.**
- Supporting documents (certificates, agendas, etc.) must be original and unaltered.
- For detailed information visit [www.tml.org](http://www.tml.org) and click on the education tab.
- It is your responsibility to monitor your online record to make sure that credit has been applied.

**ELECTED OFFICIALS APPLYING FOR TMLI CREDIT:**

**Scan and email to: [tml@tml.org](mailto:tml@tml.org) within 30 days from the date of training to be considered.**  
 Not an elected official? Use this form as proof of attendance for other accrediting agencies.

Questions? Email [tml@tml.org](mailto:tml@tml.org)