



TML Newly Elected City Officials' Workshop

**You've got questions...
we've got answers.**

January 21, 2022 • San Antonio

- 7:30-8:00 a.m. **Registration and Lite Breakfast**
- 8:00-8:15 a.m. **Welcome**
Martha Castex-Tatum, TML President, and Vice Mayor Pro Tem, City of Houston
- 8:15-9:15 a.m. **Parliamentary Procedure: Being Aware of the Key Rules**
Mary Lynne Stratta, City Secretary, City of Bryan
- 9:15-9:30 a.m. **Break**
- 9:30-10:30 a.m. **Fundamentals of City Regulation**
Amber McKeon-Mueller, Assistant General Counsel, Texas Municipal League
- 10:30-11:30 a.m. **Understanding Your Financial Oversight Responsibilities**
Martie Simpson, Executive Director, Government Finance Officers of Texas
- 11:30 a.m. **Networking Lunch Buffet** (provided)
- 12:30-1:30 p.m. **Governing Ethically: Understanding Your Influence**
Dan Johnson, City Manager, City of Richardson
- 1:30-2:30 p.m. **Interacting Constructively with the Media**
Tom Bryson, Communications Consultant, DFW Strategic Communications
- 2:30-2:45 p.m. **Break**
- 2:45-3:45 p.m. **Texas Public Information Act Required Training**
Will Trevino, Legal Counsel, Texas Municipal League
- 3:45-4:45 p.m. **Texas Open Meetings Act Required Training**
Will Trevino, Legal Counsel, Texas Municipal League

Open Government Certificates

Certificates for Open Meetings Act and Public Information Act sessions will be distributed at the end of each session.

Workshop Handouts

Visit <https://tmlnewlyelected.org/handouts/> or scan the QR code below.

