

**TEXAS MUNICIPAL LEAGUE**  
**TML Newly Elected City Officials' Workshop**

January 21, 2022  
San Antonio, Texas

(Record of Attendance for Continuing Education)

Sessions	Credit Hours	Attended (✓)
Welcome	0.3	
Parliamentary Procedure: Being Aware of the Key Rules	1.2	
Fundamentals of City Regulation	1.2	
Understanding Your Financial Oversight Responsibilities	1.2	
Governing Ethically: Understanding Your Influence	1.2	
Interacting Constructively with the Media	1.2	
Texas Public Information Act Required Training	1.2	
Texas Open Meetings Act Required Training	1.2	
<b>Total Hours</b>	<b>8.7</b>	

*I hereby attest that I have attended the entire session(s) indicated above.*

Participant's Signature: \_\_\_\_\_

Print Name, Title, City: \_\_\_\_\_

E-mail: \_\_\_\_\_  
(This e-mail address will be added to your membership record.)

**Updated TMLI Guidelines**  
as of January 1, 2022

- Requests for credit must be received **within 60 days from the date of training** to be considered.
- CEUs will not be applied to training that is less than 15 minutes
- Certified Municipal Official (CMO) designation will require 72 CEUs including open government sessions.

**ELECTED OFFICIALS APPLYING FOR TMLI CREDIT:**

Scan and email to: [tml@tml.org](mailto:tml@tml.org) within 60 days from the date of training.

Not an elected official? Use this form as proof of attendance for other accrediting agencies.